

## **GUIDE DE CANDIDATURE – PROGRAMME ÉTUDIANT**

### **Instructions for French candidates completing the 2023-2024 Fulbright Foreign Student Program Application**

Application Form: <https://apply.iie.org/ffsp2023>

Application Deadline: December 1, 2022

LATE APPLICATIONS CANNOT BE ACCEPTED.

Applicants may only apply for one Fulbright award per application cycle.

**Read all instructions carefully before completing the application.**

**Website:** <https://fulbright-france.org/fr/bourses/etudiants/programme-etudiant>

*Please consult these instructions and the [FAQ](#) before contacting the Commission.*

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## General Information

The application is supported by all modern browsers. We highly recommend that you use a current version of [Google Chrome](#), which supports Windows, Mac, and Linux platforms.

Prior to starting an application, please complete the following steps:

### **Step 1: Learn requirements for submitting an application**

**Deadline dates and application requirements for a Fulbright grant vary from country to country. This Guide de candidature is for French citizens only.**

To apply to the Programme Étudiant, you must:

- Be a French citizen.

If you are not a French citizen, you must contact the Fulbright Commission in your citizenship country. If you hold both French and American citizenships you are not eligible to apply for a Fulbright grant. However, some of our partner foundations will accept your application.

- Have completed at least 3 years of higher education by the application deadline, or be eligible for admission in a Master's or PhD level program in the United States.
- Plan to complete a Master's degree or a PhD in the United States.
- Candidates currently enrolled in an American institution or already in the United States are not eligible.

**Partner Foundation Grants:** With just one dossier, French candidates can apply simultaneously to a Fulbright grant as well as any of our partner foundation grants for which they are eligible.

Please verify the eligibility requirements for each partner foundation on our website then **simply select which partner grants you are applying to in the "Fiche de synthèse"** (Additional Information - Country Specific Materials). Note that some partner grants require supplemental materials.

### **Step 2: Record username and password in a safe place**

Your email address is your username. When you create an account for this online application, record your password in a secure place. You can log in and out of the application as frequently as you like using your username and password. If necessary, you can reset your password by clicking the "Forgot Your Password" link on the log-in page.

### **Step 3: Complete the application**

You do not need to complete this application at one time. You can re-enter at any time to edit your application. **However, once you SUBMIT your application, you CANNOT make changes to it.**

**Please submit all documents online in Slate.** NO MATERIALS WILL BE ACCEPTED OUTSIDE OF THE ONLINE APPLICATION PLATFORM. Please do not send any documents to the Franco-American Commission unless explicitly asked to do so.

To complete your application correctly, please answer all questions completely and carefully. Review these additional tips:

- Use upper and lower-case letters (e.g. John Smith). Avoid using all capital letters (e.g. JOHN SMITH). Do not use special characters, such as accent marks.
- You can copy and paste information into all text boxes.
- Limit your responses to the space provided in all text boxes.
- Prepare required documents and save them in PDF format. It is highly recommended that to preserve any formatting and special characters in your documents, you upload them in PDF format.
- Some questions are “required.” They are marked with an asterisk (\*). You will not be able to submit your application until all required items are complete.

#### **Step 4: Submit the application**

Once you have entered all required information, including recommenders, review your application for errors. If all information is correct, submit your application. **Once you submit you CANNOT make changes to your application.**

Your complete application, including recommendation letters, must be submitted online **before December 1, 2022 at 23h59**. As the website may be experiencing high traffic at this time, we strongly recommend submitting your application well before the deadline!  
Late applications will not be accepted.

## Creating Your Online Account

1. To start, click *Create an account*.
2. Enter your email address, first name, last name, and select your date of birth (Month-Date-Year) from the drop-down menus. **Your name must be entered exactly the way it appears (or will appear) on your passport.**

### Register

To register for an account, please enter the information requested below.

Email Address

First Name

Last Name

Birthdate

**Note:** Use an email address that you will be able to access for at least two years after submitting your application. This is the email address you will use to log in to your application account. We recommend you do NOT use a work email address if you will not have access to it during your grant in the U.S.

3. Click Continue. You will receive an email from [apply@iie.org](mailto:apply@iie.org) confirming that you have started the application. The email will include a temporary PIN. Follow the instructions in the email to activate your account using the temporary PIN.
4. You will be prompted to enter your pin and then create a password to complete login.

### Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email Account

Temporary PIN

Birthdate

## Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password

New Password (again)

- ✘ At least one letter
- ✘ At least one capital letter
- ✘ At least one number
- ✘ Be at least 12 characters
- ✘ New passwords must match

Set Password

5. Returning users: Click *Log in* and enter your email address and password. If you do not remember your password, click *Forgot your password?* and follow the resulting instructions.

## Managing Your Application

### **EDITING YOUR APPLICATION PRIOR TO SUBMISSION**

1. You may log in at any time to review and edit your application form, upload documents, and enter recommender information.
2. Remember to save your application after completing each page by pressing the *Continue* button at the bottom of each page.

**Note:** *The application will automatically log you out after 60 minutes of inactivity, so it is best to save your application frequently.*

### **REVIEWING YOUR APPLICATION AFTER SUBMISSION**

1. After you SUBMIT your application, you CANNOT make any changes.
2. You may continue to log into your account to view the information you have submitted, save a PDF of your application form, and manage your recommenders.
3. You can manage your recommenders by clicking on the *Recommendations* section of the online application.

### **LETTERS OF RECOMMENDATION**

1. Letters of recommendation will be submitted directly to Fulbright by the recommenders you registered via your application.
2. Letters of recommendation and language evaluations may be submitted before or after you submit the application.
3. If your recommender is unavailable, you will have the option to exclude the recommender and add an alternative after you submit the application.
4. It is your responsibility to ensure that your recommenders submit their letters before the application deadline – December 1, 2022.



## Preliminary Questions

These questions address essential program eligibility. All questions are required.

### Preliminary Questions

Questions marked with an asterisk (\*) are required of all applicants for submission.

Through which program country are you applying?\*

To which academic year are you applying?\*

Do you hold or are you applying for:\*

a) U.S. citizenship;  
c) Dual citizenship with the U.S.; or  
b) U.S. permanent residency?

Yes  
 No

Have you reviewed and do you meet all program eligibility requirements for the country through which you are applying?\*

Yes  
 No  
 Unsure

1. **Select FRANCE** from the dropdown menu as the country through which you are applying.  
If you do not select France, we will not receive your application.  
Reminder: **only French citizens are eligible** for a Fulbright grant through France. If you are not a French citizen, please do not select France as your country of competition.
2. **Select the 2023-24 program year** from the drop-down menu.  
If you do not select this program year, we will not receive your application.
3. U.S. Citizenship, Dual Citizenship with the U.S. or Permanent Residency: select 'Yes' or 'No' to indicate your response.
  - a. Applicants cannot be U.S. citizens or permanent residents of the U.S. to participate in the Fulbright Foreign Student Program.
4. Select 'Yes', 'No', or 'unsure' to indicate if you are aware of, and meet, all program eligibility requirements.
  - a. Please review the program eligibility requirements for the country through which you are applying before proceeding.

5. Carefully review the Data Privacy information. When prompted, indicate your acceptance of data privacy terms by selecting 'Yes' or 'No'.
  - a. You will not be able to submit your application without indicating your agreement to the Data Privacy terms.
6. Select 'Yes' or 'No' to indicate if you meet all employment eligibility requirements.
  - a. Applicants or applicants' immediate family cannot have been employed by the stated organizations and/or agencies within the year prior to application.
  - b. If you select 'Yes', please provide details of employment or association.
7. Select 'Yes' or 'No' to indicate whether you waive your right to review the information contained in the evaluations submitted by recommenders on your behalf.
8. Click *Continue* to save your responses and advance to the next section.

## Country Information

1. Review all information in this section!
2. **Award Information:** Select the **Programme Fulbright Étudiant Award** in the dropdown menu. This award is for French candidates planning to enroll as degree-seeking students in a full-time Master or PhD (doctorate) level program at a university in the United States. Online programs are not eligible.
3. **Supplemental Forms:** the "Letter of Reference Form" is not required for this program. You do not need to include this form with your application
4. Click *Continue* to proceed to the next section

## Personal Information

Enter all required biographical information. Please review country-specific guidance (provided in the Country Information section of the application) to determine whether you must provide additional information.

1. Enter your name exactly as it appears on your passport. Only enter a preferred first name if it is DIFFERENT than your legal name (e.g. Alex instead of Alexander).
2. If your name is recorded differently on any previous records, list it in the Name on Previous Records section (e.g. maiden name).
3. The birthdate that you used to create your account will automatically appear. If you entered this date incorrectly during your account creation, you may correct it now.
4. Enter your city of birth and select country of birth, sex (as it appears or will appear on your passport or travel document), preferred gender identity, and marital status from the drop-down menus provided.
5. Select your country of citizenship and country of residence from the drop-down menus provided.
6. **Please indicate any additional countries in which you hold citizenship.** However, it is not necessary to enter a national identification number.
7. Click *Continue* to save your responses and advance to the next section.

## Contact Information

Enter all required contact information. Please review country-specific guidance to determine whether you must provide additional information.

1. Select the country where you live from the drop-down list first when entering your permanent address (i.e. physical address where you live).
  - a. Based on your country selection, the subsequent fields will change to match the address format of that country.
  - b. Complete the remaining address fields. Do not use accents or special characters.
2. Select 'Yes' or 'No' to indicate if your current mailing address (i.e. the address where you receive mail) is the same as the permanent address you entered above. *They do not have to be the same.*
  - a. If you answer 'No,' then a second address section will appear where you may enter your mailing address information.
  - b. If you answer 'Yes' to this question, proceed immediately to the next question.
3. Enter your contact numbers, including the country code. If the field turns red, please review the numbers that you have entered to identify any errors.
  - a. To find the correct country code, click on the blue 'country code' link.
4. The email address used to create your account will appear in the primary email address field and will not be editable. You may provide an Alternate/Secondary Email that can be used to contact you if Fulbright Program Officers cannot reach you via your primary email address.  
**Note:** *All system-generated emails will continue to go to your primary email address.*
5. Enter your home country emergency contact information. The individual(s) you list may be contacted in the event of an emergency while you are participating in grant activities, including any required travel for interviews in your home country.
  - a. When entering the address, choose the country first and the following fields will update to match the address format of the selected country.
6. Entering emergency contact information in the United States is not required. If you have emergency contact(s) in the United States at this time, please enter the appropriate information.
7. Click *Continue* to save your responses and advance to the next section.

## Academic & Professional Information

This section collects information about your academic and professional background, including your curriculum vitae/resumé, academic degrees, professional experience, awards and recognitions, and experience abroad.

Prepare and upload documents in PDF format as required (\*). Note any page limits and ensure your documents do not exceed page limits.

### Curriculum Vitae/Resume

1. Upload your curriculum vitae/resumé **in English in PDF format** that does not exceed four (4) pages.

**Note:** *If your file exceeds 4 pages, an error message will appear.*

Curriculum Vitae/Resume	Please upload a document that does not exceed four (4) pages.	Choose File	No file chosen
		Upload	

### Academic Background

1. List all post-secondary educational institutions (après le baccalauréat) from which you have received a degree or academic credential. **PLEASE DO NOT TRANSLATE THEIR NAMES.** You **MUST** include any education institutions you are currently attending (even if you have not yet completed your educational program) and estimated date of graduation/completion.
  - a. Click *Add New Academic Background*
  - b. Type in the name of the institution
  - c. Choose the level of study (graduate or undergraduate) from the drop-down menu
  - d. Select the country where the institution is located from the drop-down menu
  - e. Enter the appropriate city and region/state
  - f. Provide the website of the institution (optional)
  - g. Select the U.S. equivalent of the degree or diploma earned (e.g., BA – bachelor’s degree);
  - h. Enter the discipline in which this degree or diploma was earned
  - i. **Please also provide the actual name of the degree or diploma** (e.g., licence, doctorat, DUT, classes préparatoires, etc.)
  - j. Enter your final cumulative Grade Point Average, as noted on your transcripts or diploma. Enter the highest possible Grade Point Average at your institution (ex: 4.0)  
See the conversion table below to enter your GPA score.
  - k. Select the month and year of start and end dates (Month – Year format) that you

attended this institution

- If a degree is in progress, list expected end date of academic program
- I. Select the date (Month-Year format) that you received your degree from this institution
  - If a degree is in progress, list expected date of conferral in this field
- m. Click *Save*.

Academic Background	
Institution*	<input type="text"/>
Level of Study*	<input type="text" value="v"/>
Institution Location (all address fields are required)*	
Country	<input type="text" value="v"/>
City	<input type="text"/>
State	<input type="text" value="v"/>
Website	
Website	<input type="text"/>
Name of Diploma or Degree Equivalent*	<input type="text" value="v"/>
Discipline/Subject*	<input type="text"/>
Actual/Local Name of Degree or Diploma*	<input type="text"/>
Final cumulative GPA (grade point average)*	<input type="text"/>
Highest Possible GPA of Academic Institution	<input type="text"/>
Enrolled From*	<input type="text" value="v"/> <input type="text" value="v"/>

France		
US GPA	US Letter grade	French scale
3.5-4.0	A	15-20
3.3-3.49	B+	13-14.99
2.99-3.29	B	11-12.99
Below 3.0	B-/C	9-10.99

2. To add additional entries for post-secondary educational institutions, click *Add New Academic Background* and follow the bulleted instructions above.

## Professional Experience

3. List your current professional affiliation or employer and any relevant previous professional experience by clicking *Add New Professional Experience* under Position Title.

- a. Choose the role which most closely corresponds to your current role and/or relevant previous professional work experience from the drop-down menu
- b. Enter position title (e.g. Director, Assistant Director, etc.) or type of work (e.g. accounting)
- c. Enter the name of your employer
- d. Select the start and end dates for the position you entered (Month-Year format). If you are currently employed in this role, leave the End Date fields blank
- e. Select the country where your current place of employment is located from the drop-down menu. Enter in the street address, city, state/region, and post code as applicable
- f. Click *Save*

**Professional Experience**

Role*	<input type="text"/>
Position Title/Type of Work	<input type="text"/>
Employer Name*	<input type="text"/>
If you are currently employed, please leave the End Date field blank.	
Start Date	<input type="text"/> <input type="text"/>
End Date	<input type="text"/> <input type="text"/>

**Employer Address**

Street Address*	<input type="text"/>
City*	<input type="text"/>
State/Region*	<input type="text"/>
Postal Code*	<input type="text"/>
Country*	<input type="text"/>

4. If you have more than one current position and/or relevant previous professional experience, click *Add New Professional Experience* and follow the instructions above.

## Awards and Recognitions

5. Enter a list of the following items into the text boxes provided (all text boxes have a 250-word limit). If you do not have anything to add, leave text boxes blank:
  - a. Any scholarships and/or fellowships you currently or previously received (include the source or sponsor, amount, where held and duration)
  - b. Any academic honors and prizes that you have received (include any titles and/or dates)
  - c. Any books, articles, and/or thesis published by you, particularly in your proposed field of

- study (include the title, place, and date of publication)
- d. Any teaching experience (current or previous positions); this is especially relevant for PhD candidates and candidates in the field of education
- e. Any research you have completed or in which you are currently involved
- f. Any memberships in professional organizations, or licensing obtained by a professional organization

## Experience Abroad

6. List any travel, study or residency you have had abroad (in any country other than your own) **for more than one month**. This can include time overseas for education, research, business, vacation, etc.
  - a. Click *Add New Experience Abroad*
  - b. Select the country in which you spent your professional travel and/or residence abroad from the drop-down menu provided
  - c. Select the start and end dates (Month-Year format) of you travel/residency
  - d. Enter the purpose of your travel abroad
  - e. Click *Save*

**Experience Abroad**

Country\*

Start date:\*

End date:\*

Purpose of Travel Abroad:\*

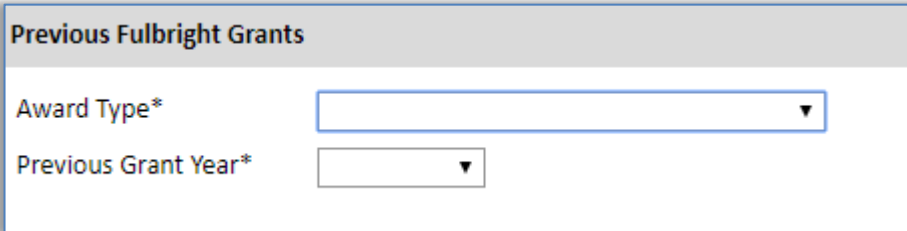
7. If you have more than one trip abroad to enter, click *Add New Experience Abroad* again, and follow the bulleted instructions until all entries have been saved.
8. Select 'Yes' or 'No' to indicate if you have previously entered the United States **on a J-1 or J-2 visa**
  - a. If 'Yes', you are required to select the J category of sponsorship from the list and **upload a copy of your previous DS-2019**

Previous DS-2019(s) Please upload a copy of your previous DS-2019(s). Choose File No file chosen

Upload



9. Select 'Yes' or 'No' to indicate if you have previously been awarded a Fulbright grant.
  - a. If 'Yes', you are required to list the grant(s)
    - Click *Save*



**Previous Fulbright Grants**

Award Type\*

Previous Grant Year\*

10. Click *Continue* to save your responses and advance to the next section.

## Academic Materials

Please upload scans of all available transcripts and diplomas from higher education institutions you have attended (**post-baccalauréat**), even unofficial. **We accept transcripts and diplomas in French or English.** Transcripts in other languages should be translated.

1. Select the corresponding institution from the list of institutions you previously entered.
2. Review the institution information (which you provided on the previous page). If this information is incorrect, you can edit the information directly in the popup box.
  - a. If you do not see an institution that you attended below, you may either return to the Academic & Professional Information page and update your academic background or add the institution by clicking the "Add Institution" link.
3. Select *Choose File* and locate the desired file on your computer. Click *Open*.
  - a. You may upload transcripts/diplomas as a multi-page documents or upload single page documents. PDF, JPEG, and TIFF image files are all accepted.
4. Click *Save*. Repeat these steps for all applicable institutions.
5. Click *Continue* to save your responses and advance to the next section.

## Language Skills

This section collects information about your native language, English language skills, and any additional languages that are relevant to your project proposal.

1. Select your native language from the drop-down menu provided.

## English Language Proficiency

If your native language is not English, a section collecting your English language proficiency will appear.

2. Rate your English language proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the drop-down menus as appropriate.

## Additional Language Skills

3. Select the number of additional languages that you would like to include that may be of use for your project or study plans.
4. Select the language you are reporting from the drop-down menu and rate your proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the drop-down menus as appropriate.
5. Click *Continue* to save your responses and advance to the next section

## Standardized Test Scores

This section collects information about standardized test scores that you have taken or will take in the future. Standardized tests include TOEFL, GRE, GMAT, IELTS, MCAT and LSAT. Standardized test scores are often required for admission to U.S. institutions.

**English language test scores (TOEFL or IELTS) are required as part of your Fulbright application.** Please submit a score report here. Candidates should have a score of **at least 92** for the TOEFL iBT. If you have not yet received your score report, please enter the date that you took or plan to take the test and send us your score report as soon as possible. For more details, please consult the [FAQ](#).

1. Select *Add Test*.
2. Select the test type from the drop-down menu.
3. Select the test date from the drop-down menu (Month-Day-Year format).
  - a. If you have not yet taken the test, enter the date that you are registered for the test.
4. Enter your test scores, if you have the results from the test.
5. Click *Save*. Repeat these steps for all applicable standardized tests.
6. Click *Continue* to save your responses and advance to the next section.



The screenshot shows a form titled "Add Test". It contains two main sections: "Type" and "Test Date". The "Type" section has a single dropdown menu. The "Test Date" section has three separate dropdown menus, one for each component of the date (Month, Day, and Year).

## **Score Reports**

If you enter test scores, you will be redirected to the Score Reports section, where you will upload copies of your available score reports.

## Plagiarism Agreement

1. Carefully review the Plagiarism Agreement and indicate your acceptance of the terms by selecting 'Yes' or 'No'.
  1. If you select 'No' you will receive a warning message and you will not be able to submit your application.
2. Click *Continue* to save your responses and advance to the next section.

## Study Plan

This section collects information about your proposed plan of study in the U.S. Please carefully review country-specific guidance to determine if you must submit any additional documentation.

1. Select the degree objective to which you are applying (Master's or PhD).  
Note that the Franco-American Commission does not offer grants at the undergraduate (Bachelor's) level. **Candidates planning to enroll in a Bachelor's program are not eligible.**
2. Select the most appropriate major academic discipline and primary specialization from the drop-down menus.
  - a. Some fields, such as Arts and Architecture, will trigger a message that you are required to upload portfolio materials as part of your application. You will be able to upload materials on the next page.  
**Note:** If you are applying to study Music, Dance, Art, Filmmaking, Architecture or any other relevant field please select yes and include a portfolio with your application to share with the selection committee.
3. Enter a brief description of the field in which you plan to specialize in the United States in the text box.
4. Enter a description of your future plans in the text box.

## Intended Grant Period

Enter your proposed length of stay in the United States and select your proposed date of arrival in the United States (Month-Day-Year format) from the drop-down menu. **For administrative reasons, candidates should not plan to arrive in the United States before August 1, 2023, except for certain exceptional situations.**

## Study/Research Objective

5. Upload a copy of your study/research objective.

The study/research objective description that you provide is **an essential and highly important part of your application**. You should take great care to write a clear and very detailed description of the studies and degree program you would like to pursue in the United States. Clearly identify the area(s) within your field of study in which you want to specialize or concentrate. If there is specific research that you want to accomplish, please describe. **You must mention the universities and degree programs you are applying to and explain your choice(s) here.** If you are applying to a PhD program, please be very specific and detailed in your research plan.

- a. Click *Choose File*
- b. Locate and select the file that you previously saved to your computer
- c. Click *Open*
- d. Click *Upload* to complete the file upload

**REMINDER: French candidates are required to specify the American universities they are applying to (or have been accepted to) and explain their choices even if the online application says the opposite.**

## Personal Statement

6. Upload a copy of your personal statement.

The personal statement is a narrative statement describing how you have achieved your current goals. You can include information about your background, education, practical experience, special interests, career plans, and your purpose in applying for study in the U.S. It is recommended to cover both why you are applying to an American university (your ambitions and what interests you about the subject) and what makes you suitable (your relevant experience, training, and skills).

Suggested length: 2-3 pages.

**French candidates CAN specify the American universities where they would like to study even if the online application says the opposite.**

## Writing Sample

7. The Writing Sample is optional for Programme Étudiant candidates. You can upload a blank page.

## Proposed U.S. Institution

8. List the U.S. university/institution that you plan to attend and to which you have been admitted.
9. Upload a letter of admission or letter of invitation from a U.S. institution, if you have received one.

## Applied U.S. Institutions

List all U.S. institutions to which you have applied or intend to apply.

10. Select the number of U.S. institutions to which you have applied from the drop down menu:
  - a. Enter name of institution
  - b. Enter specific name of department
  - c. Select the date you applied for the institution (Month-Day-Year format)
  - d. Enter the term you applied for
  - e. Enter year you applied for
  - f. Select the result of your application from the drop down menu
  - g. Select 'yes' or 'no' to indicate if you are still interested in pursuing this program
11. Click *Continue* to save your responses and advance to the next section

## Grant and Travel Plans

### Financial Information

This section gathers information on your personal finances, additional funding you may have applied for/received, passport, and accompanying dependents.

Since the Fulbright grant that may be awarded to you might only cover a portion of your expenses, you will need to provide funds from your own or other sources. Please complete this form as completely and accurately as possible based on information that you have at the time of application.

1. Where applicable, enter your father's, mother's and spouse's occupations
2. Enter the total estimated amount your family can provide for your first year of study in the U.S. (in USD).
3. Enter the total estimated amount you can provide from your own funds for your first year of study in the U.S. (in USD)

## Expected Additional Funding

List all non-Fulbright funding you expect to receive during your grant.

4. Select 'Yes' or 'No' to indicate if you have been awarded or expect to receive financial assistance from a university or institution in your home country while in the U.S., or funding from any other sources.
  - a. If 'Yes', select the number of other sources of funding you expect to receive
    - Enter Source Description (e.g., NSF grant)
    - Estimated Amount (in USD)
    - The Other Funds Total field will automatically update based on the amounts provided above
5. Indicate if you are planning to apply for, or have applied for and/or received, other sources of funding such as a fellowship, assistantship, or other educational grant or loan from another organization, government or educational institution. Include funding title, source, period of funding, and amount of funding for which you are applying, and if/how this project relates to Fulbright project. If additional funding is received after Fulbright application is submitted, please update Fulbright administration. Maximum 1000 characters.
6. You can select NO
7. Select 'Yes' or 'No' to indicate if you have travel funds available and can pay for your round-trip travel to the United States if necessary.
  - a. If 'Yes', enter the amount of travel funding available
  - b. If 'No', move to the next section

## Passport/Travel Document and Dependents

1. Please upload a copy of your **French** passport. If you are currently in the process of obtaining or renewing your passport, please indicate whether you have started this procedure and submit the corresponding documentation (if possible, an appointment confirmation or récépissé de dépôt d'une demande)
2. Select the number of dependents you intend to have accompany you to the U.S. (select 0 if you do not have dependents or your dependents will not accompany you to the U.S.).
  - a. Enter required information for each dependent, including relationship to you, name, and intended length of stay in the U.S. (in number of months)
  - b. Enter information for how you will provide for your dependents during your time in

the U.S. in the text box

**Note:** The Fulbright program can sponsor dependent visas for **a grantee's married spouse and children under the age of 21**. The PACS is not recognized in the United States.

3. Click *Continue* to save your responses and advance to the next section.

## Additional Information

### Country Specific Materials:

Please download the “*Fiche de synthèse*”, complete the form in French, then submit it as a **PDF** under the Country Specific Materials section of the application.

**This document is mandatory.**

### Partner grants – Supplemental Materials:



a) **LEONORA LINDSLEY GRANT:** Candidates applying for the Leonora Lindsley grant must submit here a pdf containing their ancestor's *Carte de résistant* or other proof of their status as a member of the resistance, as well as the necessary birth certificates or *livrets de famille* demonstrating their familial relationship.



b) **ARTHUR SACHS GRANT:** Candidates applying for the Arthur Sachs grant (Harvard) must provide a **handwritten** “autoportrait” in French (2 pages). Documents longer than 2 pages will not be accepted. This a completely free creation and there are no additional instructions.

Please **do not** submit your autoportrait via the application portal - we ask that you email a scanned version (pdf) to the following addresses before December 1 (23h59) : [algallay@fulbright-france.org](mailto:algallay@fulbright-france.org)

Complete the Outreach Survey.

Click *Continue* to save your responses and advance to the next section

## Recommendations



Use this section to register your recommenders. We accept letters in **English or French**.

Letters of reference are an extremely important element of your application. Please register exactly three (3) recommenders and invite them to submit a confidential reference letter online on your behalf.

Once you register your recommenders, they will receive an automatic email with instructions on completing the online recommendation form. You can track the status of recommendations, send reminders, and add/delete recommenders through this system before **and** after submission of your application. Letters of recommendation **must be** submitted directly by your recommenders either via the online application or emailed directly by your recommenders to your Fulbright Program Office.

**All three reference letters must be submitted online before December 1, 2022.**

**It is your responsibility to ensure that your recommenders submit their letters before the deadline. Reference letters submitted after the deadline cannot be taken into account.**

Note that letters of reference can be written by teachers/professors under whom you have studied or pursued research, or by someone who has supervised you in work related to your proposed field of study. If possible, at least one academic and one professional letter (work or internship) should be included among the letters. Letters of reference should not be written by people related to you either by blood or marriage, or by personal friends.

1. Click *Add Recommender*.
2. Complete all fields in the pop-up form. Click *Send to Recommender* to generate automatic email to recommender.
3. Click *Continue* to save your responses and advance to the next section.
4. Once sent, you will have the option to **Edit Recommender information** if they have not yet started progress on their response:
  - Send Reminder** → Resend the automatic email with instructions on submitting their recommendation
  - Exclude** → Remove the recommender and replace with another individual

**Edit Recommender**

Prefix

First Name

Last Name

Institution

Position/Title

Relationship

Telephone

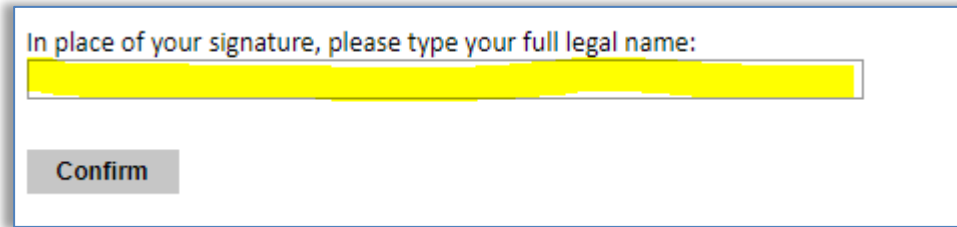
Email

Personal message to recommender

Status **Sent to recommender on 12/20 at 11:18 AM**

## Signature

Certify that the information you provided in the application is true and complete by typing your full legal name in the Signature Box:



In place of your signature, please type your full legal name:

Confirm

Click *Confirm* to continue to the next page.

## Review

The application will review the responses entered and will display any incomplete questions and required attachments that are missing.

**Note:** the platform will not indicate if country specific materials are missing (such as the Fiche de synthèse). **Be sure to include the completed *Fiche de synthèse* with your online application.**

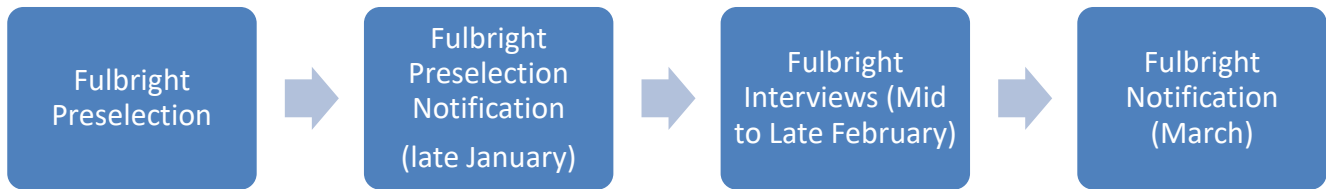
- If no errors appear, then your application is ready for submission.
- If any errors appear, correct or complete these sections and return to the Review section to determine if your application is ready for submission.

**REVIEW ALL RESPONSES. CLICK SUBMIT.**

**REMEMBER, ONCE YOUR APPLICATION HAS BEEN SUBMITTED YOU CAN NO LONGER MAKE CHANGES.**

## Selection Process

Note: The Fulbright selection process is separate from the selection processes for our partner foundations.



Eligible applications are first evaluated by experts in the appropriate field then reviewed in a preselection committee. The Commission will notify all candidates of the results of this first step of selection by email around **late January**.

Candidates selected for an interview will receive a convocation notice by email. Interviews generally take place mid to late February at the Fulbright Commission headquarters in Paris. Candidates are matched with a multidisciplinary jury panel comprised mainly of Fulbright alumni according to their field of study. As each jury is present for one day only, **the date of the interview cannot be changed under any circumstances**. We can however accept interviews via Skype if a candidate is not able to come in person.

Following the interviews, both successful and unsuccessful candidates are notified by email typically sometime in March. The recommended candidates are submitted to the [J. William Fulbright Foreign Scholarship Board](#) for final approval.

For more information on the interview process, please consult our website.

**PARTNER FOUNDATION GRANTS:** We will process your application and transfer it to our partner foundations. They will contact you directly if you are selected for an interview. Interviews for our different partner foundations take place between **February and June**.

**Thank you for applying to the  
Fulbright Foreign Student Program - Programme Fulbright Étudiant!**